

CC Docket No. 02-06

**Public Libraries of Erie County
Erie County Public Library
160 East Front Street
Erie, PA 16507**

BEN 1702269

RE: USAC CASE #224305 Window Waiver Request

My name is Rebecca Long. I am writing on behalf of the Public Libraries of Erie County Consortium: BEN 1702269 regarding USAC Case #224305.

This is Window Waiver request for FY 2018 beginning on July 1, 2018. In 2016 three multi-year contracts for DATA/INTERNET were awarded to two vendors for seven of our Consortium members and 2014 a 5-year contract was awarded to another vendor another consortium members. These contracts were awarded as official BIDS/RFPs for service in the County of Erie under the E-Rate program for the Public Libraries of Erie County Consortium. These BIDS/RFPs would have been uploaded into the EPC system as required. All proper procedures were followed for the filing of initial 470, 471 and 486 forms.

In early 2018 the Library Consortium's person in charge of e-rate, as noted above, retired. Administrative ownership of the USAC accounts were transferred over to Marcia Wilking and myself. This is our first year truly working with the erate program and EPC.

Unfortunately, we were not aware that form 471's needed to be filed on an annual basis with USAC. This has resulted in us not being e-rate funded for seven of our locations. The paperwork left for us noted to file a 471 "after the bid was awarded" and file 486's after a FDCL is received. I have attached a copy of the documentation left for us.

This year, we only filed a 471 for the services we put out to RFP in winter 2018 at the service locations that had multi-year contracts expiring June 30, 2018. We have now filed 471s out of the window for these locations for the 2018 funding year and are filing a waiver as per USAC Notification - Case #240929 directed us towards the appeals process.

The NICKNAMES were:

- TWC3YR and TWC3tear17 (2017 FRN - 1799015950 Form 471# 171008792; Form 470 PLOEC16 #160013424) 3 years 50 Mbps Cable at the following locations: Albion Area Public Library, McCord Memorial Library, Rice Avenue Public Library, Union City Public Library and Waterford Public Library. Contract with ISP ends June 30, 2019.
- TWC5YearA and TWC5year17 (2017 FRN -1799016028 Form 471# 171008831; Form 470 PLOEC16 #160013424) 5 years 50 Mbps Fiber at the Millcreek Branch Library location. Contract with ISP ends June 30, 2021.

- Zito5yearA and Zito5yr1718 (2017 FRN1799011705 Form 471# 171006639; Form 470 N/A on USAC system) 5 year 10 Mbps Fiber at the Corry Public Library. Contract with ISP ends June 30, 2019.
- Velocity2016 and Velocity2017(2017 FRN 1799014538 Form 471# 171008088; Form 470 PLOEC16 #160013424) 3 years 20 Mbps Coax at the Edinboro Branch Library. Contract with ISO ends June 30, 2019.
- 470, 471 and 486 forms were filed under TKECK@ERIECOUNTYPA.GOV account, as he was the program administrator.

We realize that we were lacking in due-diligence on our end, however we believed that we had excellent documentation from the person retiring and unfortunately they just missed a step in their documentation and we did not catch the error until it was too late. However, we are requesting a window waiver for these services.

Thank you for your consideration.



Rebecca Long
IT Manager, Erie County Public Library
160 East Front Street
Erie, PA 16507
rlong@eriecountypa.gov
814-451-6923



Description of Services Ordered and Certification Form 471

FCC Form 471

Application Information

Nickname CorryZito18
Funding Year 2018

Application Number 181043177
Category of Service Category 1

Billed Entity

Public Libraries of Erie County
160 East Front Street Erie PA 16507 - 1554
814-451-6920
mwilking@eriecountypa.gov

Contact Information

Rebecca Long
814-451-6923
rlong@eriecountypa.gov

Billed Entity Number 17002269
FCC Registration Number 0011664687
Applicant Type Consortium

Holiday/Summer Contact Information

Marcia Wilking mwilking@eriecountypa.gov 814-451-6920

Entity Information

Consortium Entities

Library Entity - Details

BEN	Name	FSCS Code	Locale Code	Urban/Rural	Total Square Footage	School District Name	School District BEN	Library Attributes
125555	CORRY PUBLIC LIBRARY			Rural	10878	CORRY AREA SCHOOL DISTRICT	125556	Public Library

Related Entity Information

Discount Rate

Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
80%	80%	0%

Library Discount Rate

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
2176	1299	60.0%	Rural	80%	80%	0%

Funding Request for FRN #1899084223

Funding Request Nickname: CorryZito18

Service Type: Data Transmission and/or Internet Access

What is the FRN number from the previous year ? 1799011705

Agreement Information - Contract

Contract Number	NA	Account Number	NA
User-entered Establishing FCC Form 470#	189120001184584	Service Provider	Zito Media Communications, LLC (SPN: 143036636)
Was an FCC Form 470 posted for the product and/or services you are requesting?	Yes	Based on State Master Contract?	No
Award Date	March 11, 2014	Based on a multiple award schedule?	No
How many bids were received for this contract?	1	Includes Voluntary Extensions?	No
What is the service start date?	July 01, 2018	Remaining Voluntary Extensions	
		Total Remaining Contract Length	
		What is the date your contract expires for the current term of the contract?	June 30, 2019

Document Name	Document Description
Zito5year.pdf	Provides Internet access to the Corry Public Library through 1 fiber optic/oc line. It is a 5 year contract

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract? No

Narrative 1 fiber optic line for the Corry Public Library 10 MB for a 5 year contract ending 6/30/2019

Line Item # 1899084223.001

Product and Service Details

Purpose

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Function

Fiber

Type of Connection

Ethernet

Bandwidth Speed

Upload Speed

10.0 Mbps

Download Speed

10.0 Mbps

Connection Information

Does this include firewall services?

No

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? No

Is this a direct connection to a single school, library or a NIF for Internet access?

Yes

Cost Calculation for FRN Line Item # 1899084223.001

Monthly Cost	
Monthly Recurring Unit Cost	\$375.00
Monthly Recurring Unit Ineligible Costs	- \$0.00
Monthly Recurring Unit Eligible Costs	= \$375.00
Monthly Quantity	x 1
Total Monthly Eligible Recurring Costs	= \$375.00
Months of Service	x 12
Total Eligible Recurring Costs	= \$4,500.00

One-Time Cost	
One-time Unit Cost	\$0.00
One-time Ineligible Unit Costs	- \$0.00
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	x 0
Total Eligible One-time Costs	= \$0.00
Summary	
Total Eligible Recurring Costs	\$4,500.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discount Extended Eligible Line Item Cost	= \$4,500.00

Recipients of Services

BEN	Name
125555	CORY PUBLIC LIBRARY

FRN Calculation for FRN #1899084223

Monthly Charges	
Total Monthly Recurring Charges	\$375.00
Total Monthly Ineligible Charges	- \$0.00
Total Monthly Eligible Charges	= \$375.00
Total Number of Months of Service	x 12
Total Eligible Pre-Discount Recurring Charges	= \$4,500.00

One-Time Charges	
Total One-Time Charges	\$0.00
Total Ineligible One-Time Charges	- \$0.00
Total Eligible Pre-Discount One-Time Charges	= \$0.00

Total Requested Amount	
Total Eligible Pre-Discount Recurring Charges	\$4,500.00
Total Eligible Pre-Discount One-Time Charges	+ \$0.00
Total Pre-Discount Charges	= \$4,500.00
Discount Rate	80%
Funding Commitment Request	= \$3,600.00

Certifications

I certify that the entities listed in this application are eligible for support because they are libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary, secondary schools, colleges, or universities.

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$4,500.00
Total funding commitment request amount on this FCC Form 471	\$3,600.00
Total applicant non-discount share of the eligible amount	\$900.00
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$900.00
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	No
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	No

I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.

I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.

I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

Notice

Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to submit an application for such discounts by filing this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the application requirements for universal service discounts contained in 47 C.F.R. § 54.504. Schools and libraries must file this form themselves or as part of a consortium. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving your application for universal service discounts is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application for universal service discounts may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, consistent with the Communications Act of 1934, FCC regulations and orders, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law, information provided in or submitted with this form or in response to subsequent inquiries may be disclosed to the public. If you owe a past due debt to the Federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized. If you do not provide the information we request on the form, the FCC or the Universal Service Administrator may delay processing of your application for universal service discounts or may return your application without action. The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq. Public reporting burden for this collection of information is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Title:	IT Manager	Name:	Rebecca Long
Phone:	814-451-6923	Email:	rlong@eriecountypa.gov
Address:	160 East Front Street Erie PA 16507 - 1554	Employer:	Rebecca Long

Certified Timestamp

03-Aug-2018 12:17:28 EDT



Description of Services Ordered and Certification Form 471

FCC Form 471

Application Information

Nickname TWC/Spectrum5YR18
Funding Year 2018

Application Number 181043183
Category of Service Category 1

Billed Entity

Public Libraries of Erie County
160 East Front Street Erie PA 16507 - 1554
814-451-6920
mwilking@eriecountypa.gov

Contact Information

Rebecca Long
814-451-6923
rlong@eriecountypa.gov

Billed Entity Number 17002269
FCC Registration Number 0011664687
Applicant Type Consortium

Holiday/Summer Contact Information Marcia Wilking mwilking@eriecountypa.gov 814-451-6920

Entity Information

Consortium Entities

Library System Entity - Details

BEN	Name	FSCS Code	Urban/ Rural	School District Name	School District BEN	Library System Attributes
125579	ERIE COUNTY PUBLIC LIBRARY		Urban		332783	Public Library System

Related Entity Information

Consortium Related Entities

Related Child Library Entity - Details

BEN	Name	FSCS Code	Locale Code	Urban/ Rural	Total Square Footage	School District Name	School District BEN	Library Attributes
17668	EDINBORO BRANCH LIBRARY		31	Rural	6660			Public Library
17736	LINCOLN COMMUNITY CENTER		22	Urban	7535			Public Library
17783	IROQUIOS AVENUE BRANCH LIBRARY		22	Urban	5248			Public Library

BEN	Name	FSCS Code	Locale Code	Urban/Rural	Total Square Footage	School District Name	School District BEN	Library Attributes
17784	MILLCREEK MALL BRANCH LIBRARY		22	Urban	6499			Public Library
17001415	RAYMON M BLASCO MD MEMORIAL LIBRARY		12	Urban	72319	ERIE CITY SCHOOL DISTRICT	125577	Main Branch; Public Library

Discount Rate

Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
90%	85%	10%

Library System Discount Rate

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
11274	11274	100.0%	Urban	90%	85%	10%

Funding Request for FRN #1899084227

Funding Request Nickname: TWC/Spectrum5YR18

Service Type: Data Transmission and/or Internet Access

What is the FRN number from the previous year ? 1799016025

Agreement Information - Contract

Contract Number	N/A	Account Number	N/A
Establishing FCC Form 470	160013424	Service Provider	Time Warner Cable Business LLC (SPN: 143048275)
Was an FCC Form 470 posted for the product and/or services you are requesting?	Yes	Based on State Master Contract?	No
Award Date	April 19, 2016	Based on a multiple award schedule?	No
How many bids were received for this contract?	2	Includes Voluntary Extensions?	No
What is the service start date?	July 01, 2018	Remaining Voluntary Extensions	
		Total Remaining Contract Length	
		What is the date your contract expires for the current term of the contract?	June 30, 2019

Document Name	Document Description
TWC5 (2).pdf	

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract? No

Narrative Provide a 50Mbps Fiber connection to the Millcreek Branch Library (BEN 17784)

Line Item # 1899084227.001**Product and Service Details****Purpose**

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Function

Fiber

Type of Connection

Ethernet

Bandwidth Speed**Upload Speed**

50.0 Mbps

Download Speed

50.0 Mbps

Connection Information**Does this include firewall services?**

No

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? No

Is this a direct connection to a single school, library or a NIF for Internet access?

Yes

Cost Calculation for FRN Line Item # 1899084227.001

Monthly Cost	
Monthly Recurring Unit Cost	\$675.00
Monthly Recurring Unit Ineligible Costs	- \$0.00
Monthly Recurring Unit Eligible Costs	= \$675.00
Monthly Quantity	x 1
Total Monthly Eligible Recurring Costs	= \$675.00
Months of Service	x 12
Total Eligible Recurring Costs	= \$8,100.00

One-Time Cost	
One-time Unit Cost	\$0.00
One-time Ineligible Unit Costs	- \$0.00
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	x 0
Total Eligible One-time Costs	= \$0.00
Summary	
Total Eligible Recurring Costs	\$8,100.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discourt Extended Eligible Line Item Cost	= \$8,100.00

Recipients of Services

BEN	Name
17784	MILLCREEK MALL BRANCH LIBRARY

FRN Calculation for FRN #1899084227

Monthly Charges	
Total Monthly Recurring Charges	\$675.00
Total Monthly Ineligible Charges	- \$0.00
Total Monthly Eligible Charges	= \$675.00
Total Number of Months of Service	x 12
Total Eligible Pre-Discount Recurring Charges	= \$8,100.00

One-Time Charges	
Total One-Time Charges	\$0.00
Total Ineligible One-Time Charges	- \$0.00
Total Eligible Pre-Discount One-Time Charges	= \$0.00

Total Requested Amount	
Total Eligible Pre-Discount Recurring Charges	\$8,100.00
Total Eligible Pre-Discount One-Time Charges	+ \$0.00
Total Pre-Discount Charges	= \$8,100.00
Discount Rate	90%
Funding Commitment Request	= \$7,290.00

Certifications

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$8,100.00
Total funding commitment request amount on this FCC Form 471	\$7,290.00
Total applicant non-discount share of the eligible amount	\$810.00
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$810.00
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	No
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	No

I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.

I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

Notice

Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to submit an application for such discounts by filing this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the application requirements for universal service

discounts contained in 47 C.F.R. § 54.504. Schools and libraries must file this form themselves or as part of a consortium. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving your application for universal service discounts is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application for universal service discounts may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, consistent with the Communications Act of 1934, FCC regulations and orders, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law, information provided in or submitted with this form or in response to subsequent inquiries may be disclosed to the public. If you owe a past due debt to the Federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized. If you do not provide the information we request on the form, the FCC or the Universal Service Administrator may delay processing of your application for universal service discounts or may return your application without action. The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq. Public reporting burden for this collection of information is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Title:	District Consultant	Name:	Marcia Wilking
Phone:	814-451-6920	Email:	mwilking@eriecountypa.gov
Address:	160 East Front Street Erie PA 16507 - 1554	Employer:	Marcia Wilking

Certified Timestamp

03-Aug-2018 15:43:37 EDT



Description of Services Ordered and Certification Form 471

FCC Form 471

Application Information

Nickname	TWC/Spectrum3YR18	Application Number	181043180
Funding Year	2018	Category of Service	Category 1

Billed Entity

Public Libraries of Erie County
160 East Front Street Erie PA 16507 - 1554
814-451-6920
mwilking@eriecountypa.gov

Contact Information

Rebecca Long
814-451-6923
rlong@eriecountypa.gov

Billed Entity Number	17002269
FCC Registration Number	0011664687
Applicant Type	Consortium

Holiday/Summer Contact Information

Marica Wilking mwilking@eriecountypa.gov 814-451-6920

Entity Information

Consortium Entities

Library Entity - Details

BEN	Name	FSCS Code	Locale Code	Urban/Rural	Total Square Footage	School District Name	School District BEN	Library Attributes
125550	ALBION AREA PUBLIC LIBRARY			Rural	4000	NORTHWESTERN SCHOOL DISTRICT	125551	Public Library
125566	MCCORD MEMORIAL LIBRARY			Rural	5069	NORTH EAST SCHOOL DISTRICT	125567	Public Library
208485	RICE AVENUE COMMUNITY PUBLIC LIBRARY			Urban	4185	GIRARD SCHOOL DISTRICT	125560	Public Library
125571	UNION CITY PUBLIC LIBRARY		42	Rural	5792	UNION CITY AREA SCHOOL DIST	125572	Public Library
125575	WATERFORD PUBLIC LIBRARY			Rural	1375	FORT LE BOEUF SCHOOL DISTRICT	125574	Public Library

Related Entity Information

Discount Rate

Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
80%	79%	2%

Library Discount Rate

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
1380	810	59.0%	Rural	80%	80%	0%
1663	876	53.0%	Rural	80%	80%	0%
1662	869	52.0%	Urban	80%	80%	0%
1133	885	78.0%	Rural	90%	85%	10%
2176	1021	47.0%	Rural	70%	70%	0%

Funding Request for FRN #1899084226

Funding Request Nickname: TWC/Spectrum3YR18 Indies

Service Type: Data Transmission and/or Internet Access

What is the FRN number from the previous year ? 1799015950

Agreement Information - Contract

Contract Number	N/A	Account Number	N/A
Establishing FCC Form 470	160013424	Service Provider	Time Warner Cable Business LLC (SPN: 143048275)
Was an FCC Form 470 posted for the product and/or services you are requesting?	Yes	Based on State Master Contract?	No
Award Date	April 26, 2016	Based on a multiple award schedule?	No
How many bids were received for this contract?	2	Includes Voluntary Extensions?	No
What is the service start date?	July 01, 2018	Remaining Voluntary Extensions	
		Total Remaining Contract Length	
		What is the date your contract expires for the current term of the contract?	June 30, 2019

Document Name	Document Description
TWC3.pdf	

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract? No

Narrative

Provide Internet access via 50MB50MB coaxial connection for 5 independent libraries in Erie County. These are the Albion Area Public Library (125550), the McCord Memorial Library (125566), the Rice Avenue Community Public library (208485), the Union City Public Library (125571), and the Waterford Public Library (125575). This is part of a three year contract ending 6302019.

Line Item # 1899084226.001

Product and Service Details

Purpose Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Function Copper

Type of Connection Cable Modem

Bandwidth Speed

Upload Speed 50.0 Mbps **Download Speed** 50.0 Mbps

Connection Information

Does this include firewall services? No **Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")?** No

Is this a direct connection to a single school, library or a NIF for Internet access? Yes

Cost Calculation for FRN Line Item # 1899084226.001

Monthly Cost	
Monthly Recurring Unit Cost	\$949.95
Monthly Recurring Unit Ineligible Costs	- \$0.00
Monthly Recurring Unit Eligible Costs	= \$949.95
Monthly Quantity	x 1
Total Monthly Eligible Recurring Costs	= \$949.95
Months of Service	x 12
Total Eligible Recurring Costs	= \$11,399.40

One-Time Cost	
One-time Unit Cost	\$0.00
One-time Ineligible Unit Costs	- \$0.00
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	x 0
Total Eligible One-time Costs	= \$0.00
Summary	
Total Eligible Recurring Costs	\$11,399.40
Total Eligible One-time Costs	+ \$0.00
Pre-Discourt Extended Eligible Line Item Cost	= \$11,399.40

Recipients of Services

BEN	Name
125550	ALBION AREA PUBLIC LIBRARY
125566	MCCORD MEMORIAL LIBRARY
208485	RICE AVENUE COMMUNITY PUBLIC LIBRARY
125571	UNION CITY PUBLIC LIBRARY
125575	WATERFORD PUBLIC LIBRARY

FRN Calculation for FRN #1899084226

Monthly Charges	
Total Monthly Recurring Charges	\$949.95
Total Monthly Ineligible Charges	- \$0.00
Total Monthly Eligible Charges	= \$949.95
Total Number of Months of Service	x 12
Total Eligible Pre-Discount Recurring Charges	= \$11,399.40

One-Time Charges	
Total One-Time Charges	\$0.00
Total Ineligible One-Time Charges	- \$0.00
Total Eligible Pre-Discount One-Time Charges	= \$0.00

Total Requested Amount	
Total Eligible Pre-Discount Recurring Charges	\$11,399.40
Total Eligible Pre-Discount One-Time Charges	+ \$0.00
Total Pre-Discount Charges	= \$11,399.40
Discount Rate	80%
Funding Commitment Request	= \$9,119.52

Certifications

I certify that the entities listed in this application are eligible for support because they are libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary, secondary schools, colleges, or universities.

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$11,399.40
Total funding commitment request amount on this FCC Form 471	\$9,119.52
Total applicant non-discount share of the eligible amount	\$2,279.88
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$2,279.88
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	No
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	No

I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.

I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.

I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

Notice

Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to submit an application for such discounts by filing this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the application requirements for universal service discounts contained in 47 C.F.R. § 54.504. Schools and libraries must file this form themselves or as part of a consortium. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving your application for universal service discounts is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application for universal service discounts may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form or in response to subsequent inquiries may be disclosed to the public. If you owe a past due debt to the Federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized. If you do not provide the information we request on the form, the FCC or the Universal Service Administrator may delay processing of your application for universal service discounts or may return your application without action. The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq. Public reporting burden for this collection of information is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Title:	District Consultant	Name:	Marcia Wilking
Phone:	814-451-6920	Email:	mwilking@eriecountypa.gov
Address:	160 East Front Street Erie PA 16507 - 1554	Employer:	Marcia Wilking

Certified Timestamp

03-Aug-2018 15:29:45 EDT



Description of Services Ordered and Certification Form 471

FCC Form 471

Application Information

Nickname	VelocityEDB18	Application Number	181043176
Funding Year	2018	Category of Service	Category 1

Billed Entity

Public Libraries of Erie County
160 East Front Street Erie PA 16507 - 1554
814-451-6920
mwilking@eriecountypa.gov

Contact Information

Rebecca Long
814-451-6923
rlong@eriecountypa.gov

Billed Entity Number	17002269
FCC Registration Number	0011664687
Applicant Type	Consortium

Holiday/Summer Contact Information

Marcia Wilking mwilking@eriecountypa.gov 814-451-6920

Entity Information

Consortium Entities

Library System Entity - Details

BEN	Name	FSCS Code	Urban/ Rural	School District Name	School District BEN	Library System Attributes
125579	ERIE COUNTY PUBLIC LIBRARY		Urban		332783	Public Library System

Related Entity Information

Consortium Related Entities

Related Child Library Entity - Details

BEN	Name	FSCS Code	Locale Code	Urban/ Rural	Total Square Footage	School District Name	School District BEN	Library Attributes
17668	EDINBORO BRANCH LIBRARY		31	Rural	6660			Public Library
17736	LINCOLN COMMUNITY CENTER		22	Urban	7535			Public Library
17783	IROQUIOS AVENUE BRANCH LIBRARY		22	Urban	5248			Public Library

BEN	Name	FSCS Code	Locale Code	Urban/Rural	Total Square Footage	School District Name	School District BEN	Library Attributes
17784	MILLCREEK MALL BRANCH LIBRARY		22	Urban	6499			Public Library
17001415	RAYMON M BLASCO MD MEMORIAL LIBRARY		12	Urban	72319	ERIE CITY SCHOOL DISTRICT	125577	Main Branch; Public Library

Discount Rate

Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
90%	85%	10%

Library System Discount Rate

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
11274	11274	100.0%	Urban	90%	85%	10%

Funding Request for FRN #1899084224

Funding Request Nickname: VelocityEDB18

Service Type: Data Transmission and/or Internet Access

What is the FRN number from the previous year ? 1799014538

Agreement Information - Contract

Contract Number	N/A	Account Number	N/A
Establishing FCC Form 470	160013424	Service Provider	Velocity Network, Inc (SPN: 143014317)
Was an FCC Form 470 posted for the product and/or services you are requesting?	Yes	Based on State Master Contract?	No
Award Date	April 26, 2016	Based on a multiple award schedule?	No
How many bids were received for this contract?	1	Includes Voluntary Extensions?	No
What is the service start date?	July 01, 2018	Remaining Voluntary Extensions	
		Total Remaining Contract Length	
		What is the date your contract expires for the current term of the contract?	June 30, 2019

Document Name	Document Description
Velocity2016contract.pdf	Velocity 3 year contract to provide 20/1 DSL to the Edinboro Branch.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract? No

Narrative

Velocity Network contract to provide 201 Mbps DSL to the Edinboro Branch Library

Line Item # 1899084224.001

Product and Service Details

Purpose

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Function

Copper

Type of Connection

Digital Subscriber Line (DSL)

Bandwidth Speed

Upload Speed

1.0 Mbps

Download Speed

20.0 Mbps

Connection Information

Does this include firewall services?

No

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? No

Is this a direct connection to a single school, library or a NIF for Internet access?

Yes

Cost Calculation for FRN Line Item # 1899084224.001

Monthly Cost	
Monthly Recurring Unit Cost	\$69.95
Monthly Recurring Unit Ineligible Costs	- \$0.00
Monthly Recurring Unit Eligible Costs	= \$69.95
Monthly Quantity	x 1
Total Monthly Eligible Recurring Costs	= \$69.95
Months of Service	x 12
Total Eligible Recurring Costs	= \$839.40

One-Time Cost	
One-time Unit Cost	\$0.00
One-time Ineligible Unit Costs	- \$0.00
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	x 0
Total Eligible One-time Costs	= \$0.00
Summary	
Total Eligible Recurring Costs	\$839.40
Total Eligible One-time Costs	+ \$0.00
Pre-Discourt Extended Eligible Line Item Cost	= \$839.40

Recipients of Services

BEN	Name
17668	EDINBORO BRANCH LIBRARY

FRN Calculation for FRN #1899084224

Monthly Charges	
Total Monthly Recurring Charges	\$69.95
Total Monthly Ineligible Charges	- \$0.00
Total Monthly Eligible Charges	= \$69.95
Total Number of Months of Service	x 12
Total Eligible Pre-Discount Recurring Charges	= \$839.40

One-Time Charges	
Total One-Time Charges	\$0.00
Total Ineligible One-Time Charges	- \$0.00
Total Eligible Pre-Discount One-Time Charges	= \$0.00

Total Requested Amount	
Total Eligible Pre-Discount Recurring Charges	\$839.40
Total Eligible Pre-Discount One-Time Charges	+ \$0.00
Total Pre-Discount Charges	= \$839.40
Discount Rate	90%
Funding Commitment Request	= \$755.46

Certifications

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$839.40
Total funding commitment request amount on this FCC Form 471	\$755.46
Total applicant non-discount share of the eligible amount	\$83.94
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$83.94
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	No
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	No

I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.

I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

Notice

Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to submit an application for such discounts by filing this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the application requirements for universal service

discounts contained in 47 C.F.R. § 54.504. Schools and libraries must file this form themselves or as part of a consortium. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving your application for universal service discounts is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application for universal service discounts may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, consistent with the Communications Act of 1934, FCC regulations and orders, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law, information provided in or submitted with this form or in response to subsequent inquiries may be disclosed to the public. If you owe a past due debt to the Federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized. If you do not provide the information we request on the form, the FCC or the Universal Service Administrator may delay processing of your application for universal service discounts or may return your application without action. The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq. Public reporting burden for this collection of information is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Title:	District Consultant	Name:	Marcia Wilking
Phone:	814-451-6920	Email:	mwilking@eriecountypa.gov
Address:	160 East Front Street Erie PA 16507 - 1554	Employer:	Marcia Wilking

Certified Timestamp

03-Aug-2018 14:18:58 EDT

E-RATE TIMELINE

Form 470 – This usually is filed in November/December. Bid(s) have to be posted at least 28 days through Purchasing. If no bids are received, permissible to ask for quotes. Document this.

Form 471 – After the bid is awarded, file the Form 471. Make sure to document how the bid was awarded, price being the main concern.

Form 486 - After a Funding Decision Commitment Letter or FDCL is received, file Form 486, certifying services have started on or after July 1 for the funding year.

Form 479 - Because the Independents and ECPL are considered a consortium, each year ask them to fill out this form. Do not send to USAC, but keep on file.

Form 500 – This is filed ONLY if the amount of money allocated in the FCDL, has to be reduced. For example, ECPL is awarded \$5,000 for Internet, but due to one reason or another, something changed so that ECPL will only use \$3,000. I have filed this only once, and I believe it was when ECPL shut branches down.